

Touchless Test Drives

Test Drive Checklist & Acknowledgment

Completion of this checklist is not required by law. It is a best practice meant to assist dealers/salespeople

The below guidelines were followed for this vehicle's _____ test drive.
Stock or VIN Number

Item

- Dealership staff felt safe & were properly trained
- A virtual tour of the vehicle was conducted by a registered salesperson prior to the test drive
- A digital or photocopied image of the customer's licence was received and verified
- The customer's contact information (e.g. phone number) was collected for contact tracing
- The customer test drove the vehicle alone
- The dealership's insurance provider permitted the customer to test drive alone
- The customer drove a limited number of kilometres and within a limited time frame
- The vehicle was completely and effectively sanitized and disinfected prior to the test drive
- All staff involved in sanitizing the vehicle were equipped with PPE and approved cleaners
- The registered salesperson maintained physical distance at all times and drove alone
- The customer sanitized the surfaces they touched after the test drive
- The customer locked the vehicle after the test drive and returned the keys
- The registered salesperson washed their hands immediately upon returning to the dealership
- The vehicle was completely and effectively sanitized and disinfected after the test drive

Registered Salesperson (name):

Date:

Time:

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DISCLAIMER: This is not a legal document and dealers/salespeople are advised to seek legal advice.

These guidelines, tips, measures, checklists and recommendations were created to assist dealers/salespeople. In no way should they be considered as a guarantee to prevent the spread and/or infection of COVID-19 nor should they be construed as legal opinion.